

SIPNA College of Engineering & Technology, Amravati
Internal Quality Assurance Cell (IQAC)

5th September 2024

Meeting Notice

A meeting of the Internal Quality Assurance Cell (IQAC) of Sipna College of Engineering & Technology, Amravati, is scheduled on **6th September 2024**, at **1:00 PM** in the **Conference Hall**. All HOD's, Deans, DPC's, COE, Autonomy I/C, Registrar, Librarian are requested to attend the meeting as per the following agenda:

Agenda:


1. **Revision of Vision and Mission** of the institute due to the newly acquired Autonomous status from July 2024.
2. **Finalization of Short-Term and Long-Term Goals** as an Autonomous institute.
3. **Revision of Organizational Structure** for the smooth functioning of the Autonomous institute.
4. **Revision of Policy Book** in alignment with the Autonomous status.
5. **Any other subject** with the permission of the Chair.


You are kindly requested to make it convenient to attend the meeting on time.



Dr. Ajay Anil Gurjar
IQAC, Coordinator


Dr. Sanjay M. Kherde
Principal



(A.R. Itkikar)


(Dr. S.S. Dhande)


(Dr. V.T. Gaidkare)


(Dr. S.S. Ingole)


(S.V. Patil)


(S.M. Deshpande)


(A.S. Joshi)

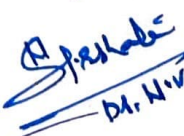

(Dr. A.P. Thakare)


(Prof. V.K. Shandilga)


(R.V. Rothkar)


(P. P. Chavhan)


(Dr. N.V. Shinde)


(Dr. N.V. Shinde)


(HND)


(Dr. Y.P. Chaudhary)

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)





Date: 6th September 2024

Time: 1:00 PM

Venue: Conference Hall, Sipna College of Engineering & Technology, Amravati

Members Present:

- Dr. Sanjay Kherde, Principal and Chairman IQAC
- Dr. Ajay Gurjar, Dean Quality Assurance/IQAC Coordinator
- Dr. A. P. Thakare, HOD, E & T Engg.
- Dr. V. S. Gulhane, HOD, IT
- Dr. S. S. Ingole, HOD, Mech Engg.
- Dr. V. K. Shandilya, HOD, CSE
- Dr. P. A. Tijare, HOD, AIDS
- Dr. N. V. Shirbhate, HOD, H & S
- Dr. M. D. Jadhao, HOD, MBA
- Prof. R. V. Rothkar, HOD, Civil Engg. Department
- Dr. A. S. Joshi, DPC, PhD
- Dr. V. T. Gaikwad, DPC, BE
- Dr. S. V. Rode, Dean R & D
- Dr. G. P. Dhok, Dean Academics
- Dr. P. R. Malasne, Dean Students Affair

- Dr. Y. S. Khandekar, Dean Infrastructure & Utility 
- Dr. S. S. Dhande, Autonomy Coordinator 
- Dr. H. N. Datir, Autonomy Co-Coordinator 
- Dr. S. M. Deshpande, Librarian 

Agenda:

1. Revision of Vision and Mission of the institute due to the newly acquired Autonomous status.
2. Finalization of Short-Term and Long-Term Goals as an Autonomous institute.
3. Revision of Organizational Structure for smooth functioning under Autonomous status.
4. Revision of Policy Book in alignment with Autonomous status.
5. Any other subject with the permission of the Chair.

Proceedings:

1. **Welcome Address:** Dr. Ajay Gurjar, Dean Quality Assurance, welcomed all IQAC members and congratulated the team for the recent grant of autonomy to the institute. He commended the collective efforts of the faculty and staff, and handed over the session to the Chairman, Dr. Sanjay Kherde, Principal of Sipna College of Engineering & Technology. .
2. **Agenda 1: Revision of Vision and Mission:**
 - Dr. Sanjay Kherde, Principal of Sipna College of Engineering & Technology emphasized the importance of revising the institute's Vision and Mission in line with the new Autonomous status. He stressed the need for inputs from all stakeholders to reflect the new direction of the institution.
 - Dr. A. P. Thakare suggested revising the Vision and Mission statements to also align with NBA accreditation requirements.

- Dr. V. S. Gulhane, HOD IT, shared the necessity of aligning the departmental Vision and Mission with the institutional changes.
- Dr. S. S. Dhande, Autonomy Coordinator, highlighted that these changes are crucial for the successful implementation of autonomy.
- A committee was formed for revising the Vision and Mission statements, comprising Dr. A.A. Gurjar, Dr. A. S. Joshi, Dr. M. D. Jadhao, and Dr. V. T. Gaikwad. The deadline for submitting the revised statements was set as 30th November 2024. Dr. Kherde also suggested organizing brainstorming sessions with faculty members to gather diverse perspectives.

3. Agenda 2: Short-Term and Long-Term Goals as an Autonomous Institute:

- Principal, Dr. Sanjay Kherde discussed the goals for Sipna College of Engineering & Technology under autonomous status, focusing on improving Intellectual Property Rights (IPR), quality publications, infrastructure development, and the establishment of smart classrooms.
- Strengthening the placement cell and improving alumni engagement were highlighted as priority areas. Dr. V. S. Gulhane emphasized responding to alumni proposals that could benefit the institute.
- Dr. Sanjay Kherde also suggested introducing new UG, PG, and Ph.D. programs and strengthening the institute's ERP system.
- Dr. A. D. Gawande, COE suggested the need of infrastructure development from the point of view of Examination Cell of an Autonomous institute.

4. Agenda 3: Revision of Organizational Structure:

- Dr. Sanjay Kherde informed the members that the organizational structure will be revised for the smooth functioning of the institute under autonomous status. This revision will be submitted for approval from the Board of Governance (BOG).

5. Agenda 4: Revision of Policy Book:

- The members discussed the need to revise the Policy Book to reflect the autonomy status. Special emphasis was placed on updating the leave policies. Suggestions were made to ensure all policies align with the new operational framework.


6. Any Other Business:

- No additional subjects were raised. The meeting concluded with a consensus to move forward on the discussed points with deadlines and actionable steps. The meeting ended with a vote of thanks from Dr. Gurjar, who expressed gratitude for the active participation of all members. The next meeting was scheduled for a date to be communicated later, where progress on the discussed items would be reviewed.

Action Items:

- Formation of the committee for revising the Vision and Mission.
- Completion of brainstorming sessions and submission of the revised Vision and Mission by 30th November 2024.
- Development of short-term and long-term goals for autonomous status.
- Revision of organizational structure and policy book, to be approved by BOG.




Dr. Sanjay M. Kherde
Principal (Chairman IQAC)