

SIPNA College of Engineering & Technology, Amravati
Internal Quality Assurance Cell (IQAC)

7th March 2025

Meeting Notice

A meeting of the Internal Quality Assurance Cell (IQAC) of Sipna College of Engineering & Technology, Amravati, is scheduled on **8th March 2025**, at **11:00 AM** in the **Conference Hall**. All HOD's, Deans, DPC's, COE, Autonomy I/C, Registrar, Librarian are requested to attend the meeting as per the following agenda:


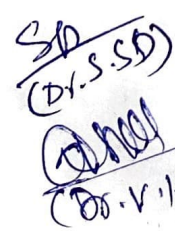

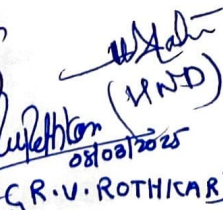
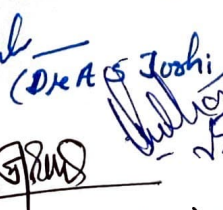
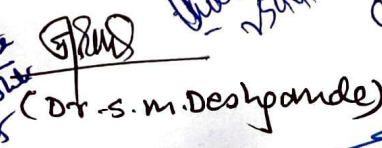
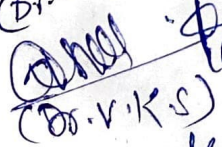

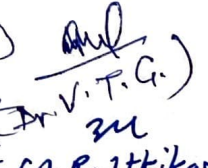

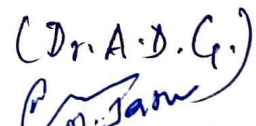
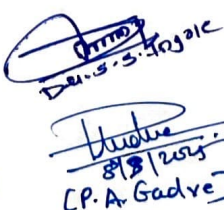
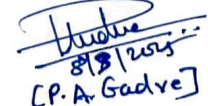
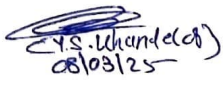
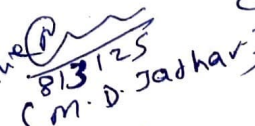
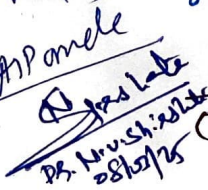

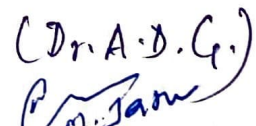

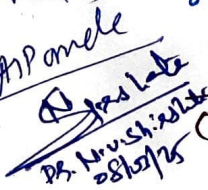

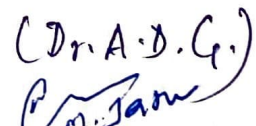
Agenda:

1. Setting a target for Add on /Certificate Value added programs to be conducted by each department during every Academic Year.
2. Setting a target for number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during every Academic Year.
3. Setting a target for number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
4. Revision of PEO(Program Educational Objectives).
5. Any other subject with the permission of the Chair.

You are kindly requested to make it convenient to attend the meeting on time.


Dr. Ajay Anil Gurjar
IQAC, Coordinator


Dr. S. M. Kherde
Principal

 Cijar (PAT)
 S.D. (Dr. S.S.D.)
 C.A.P.T.
 R.V. ROTHICAR
 Dr. A. S. Joshi
 Dr. S. M. Deshpande
 Dr. V. K. S.
 Dr. A. B. Deshpande
 Dr. V. T. G.
 Dr. R. Itikar
 Dr. A. D. G.
 Dr. S. S. Joshi
 Dr. P. A. Gadve
 Dr. V. S. Chandel
 Dr. D. Jadhav
 Dr. N. S. Joshi
 Dr. A. S. Deshpande
 Dr. A. D. G.
 Dr. S. V. Pooja
 Dr. A. S. Deshpande
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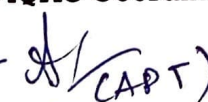














Minutes of the IQAC Meeting

Date: 8th March 2025

Time: 11:00 AM

Venue: Conference Hall, Sipna College of Engineering & Technology, Amravati

Members Present:

- Dr. Sanjay Kherde, Principal and Chairman IQAC
- Dr. Ajay Gurjar, Dean Quality Assurance/IQAC Coordinator - 
- Dr. A. P. Thakare, HOD, E & T Engg. -  (CAPT)
- Dr. S. S. Ingole, HOD, Mech Engg. 
- Dr. V. K. Shandilya, HOD, CSE 
- Dr. P. A. Tijare, HOD, AIDS 
- Dr. N. V. Shirbhate, HOD, H & S 
- Dr. M. D. Jadhao, HOD, MBA 
- Dr. P. A. Gadve, DPC MBA
- Prof. R. V. Rothkar, HOD, Civil Engg. Department 
- Dr. A. S. Joshi, DPC, PhD 
- Dr. V. T. Gaikwad, DPC, BE 
- Dr. S. V. Rode, Dean R & D 
- Dr. G. P. Dhok, Dean Academics 
- Dr. P. R. Malasne, Dean Students Affair 
- Dr. Y. S. Khandekar, Dean Infrastructure & Utility 
- Dr. S. S. Dhande, Autonomy Coordinator 
- Dr. H. N. Datir, Autonomy Co-Coordinator 

• Dr. S. M. Deshpande, Librarian 

• Mr. A. R. Itkikar, Registrar 

• Dr. A. B. Deshmukh (Special invitee) - 

Agenda:

1. Setting a target for Add-on/Certificate Value-Added programs to be conducted by each department during every academic year.
2. Setting a target for the number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), and Entrepreneurship during every academic year.
3. Setting a target for the number of professional development/administrative training programs organized by the institution for teaching and non-teaching staff during the year.
4. Revision of PEO (Program Educational Objectives).
5. Any other subject with the permission of the Chair.

Proceedings:

1. **Add-on/Certificate Value-Added Programs:** The IQAC decided that each department will conduct the following number of Add-on/Certificate Value-Added programs each year:
 - Electronics & Telecommunication Engineering: 6 programs
 - Computer Science & Engineering: 8 programs
 - Information Technology: 6 programs
 - Civil Engineering: 4 programs
 - AIDS: 4 programs
 - Mechanical Engineering: 4 programs
 - First Year: 4 programs

- MBA Department: 4 programs
- 2. **Workshops/Seminars on Research Methodology, IPR, and Entrepreneurship:** The IQAC decided that one workshop/seminar on each of the following topics will be organized during every semester:
 - Research Methodology
 - Intellectual Property Rights (IPR)
 - Entrepreneurship

The responsibilities for organizing these workshops/seminars were assigned as follows:

- Research Methodology: Dr. A. S. Joshi, DPC PhD
 - Intellectual Property Rights (IPR): Dr. S. V. Rode, Dean R & D
 - Entrepreneurship: Dr. J. S. Edle
3. **Professional Development/Administrative Training Programs:** The IQAC decided to organize two professional development/administrative training programs for teaching and non-teaching staff in each semester. The responsibilities for organizing these programs were assigned as follows:
- Non-teaching staff: Mr. A. R. Itkikar, Registrar
 - Teaching staff: Prof. R. V. Rothkar, Head, Civil Engineering Department
4. **Revision of Program Educational Objectives (PEOs & PSO):** The IQAC decided to modify the wording in the existing PEOs wherever necessary instead of revising the entire document. In relevance with NEP guidelines and considering the implementation of Autonomy in higher engineering classes from Academic session 2025-26, it is decided to revise PSO of each program.

5. Any Other Subject with the Permission of the Chair:

- Principal Dr. Sanjay M. Kherde suggested that an expert lecture should be conducted to revise the Vision and Mission statements of the institution. He recommended collecting inputs from stakeholders for this process and urged the identification of relevant stakeholders.
- Dr. Sanjay M. Kherde also emphasized that all targets set for the academic year must be completed within the same session and not carried over to the next academic year.

The meeting was concluded with an assurance that the targets set for each program will be met within the academic year. IQAC Coordinator Dr. Ajay Anil Gurjar, thanked everyone for their participation and highlighted the importance of completing all tasks on time.



Dr. Sanjay M. Kherde
Principal (Chairman IQAC)