



SIPNA SHIKSHAN PRASARAK MANDAL'S
SIPNA COLLEGE OF ENGINEERING & TECHNOLOGY

(Approved by A.I.C.T.E. & Govt. of Maharashtra, affiliated to S.G.B. Amravati University)



Sipna Campus, In front of Nemani Godown, Badnera Road, Amravati - 444 701

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



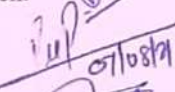


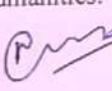
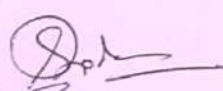

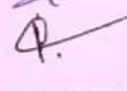


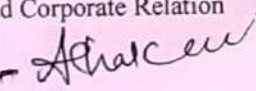

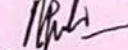
Internal Quality Assurance Cell (IQAC)

Dated: 7th August 2021

Minutes of the online meeting dated 7th August 2021

An online meeting of the IQAC committee was held on 7th August 2021 at 11.30 a.m. in online mode on Google Meet platform

The following members were present:

1. Dr. R. M. Kadu, Secretary (Member, College Trust) 
2. Dr S. M. Kherde, Principal (Chairman IQAC) 
3. Dr. A. A. Gurjar (IQAC Coordinator) - 
4. Dr. V. K. Shandilya, Head, Computer Sci. & Engg. 
5. Dr. A. D. Gawande, Head, Electronics & Telecomm. Engg. 
6. Dr. V. S. Gulhane, Head, Information Tech. 
7. Prof. R. V. Rothkar, Head, Civil Engg. 
8. Dr. S. S. Ingole, Head, Mechanical Engg. 
9. Dr N.V. Shirbhate, Head, Science & Humanities. 
10. Dr. M. D. Jadhao, Head, MBA 
11. Dr. S. V. Rode, Dean – Development & Planning 
12. Dr. G. P. Dhok, Dean – Academic Affairs 
13. Dr. P. R. Malasne, Dean – Student Affairs 
14. Prof. Y. S. Khandekar, Dean – Infrastructure & Utility 
15. Prof. S. V. Potdar, Dean – Industry Institute Interaction and Corporate Relation 
16. Dr. A. P. Thakare, Degree Programme Coordinator -BE 
17. Dr. V.T. Gaikwad, Degree Programme Coordinator-ME 
18. Dr. A.S. Joshi, Degree Programme Coordinator – Ph.D. 



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


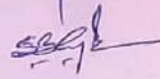
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19. Prof. D.R. Chawada, Degree Program Coordinator -MBA 

20. Dr. S.M. Deshpande, Librarian 

21. Mr. S.B. Gupta, Registrar 

22. Ms. Khyati P. Mehare, Students Representative 

23. Mr. Priyesh Jaiswal, Alumni Representative 

Agenda:

1. To confirm the minutes of the last meeting.
2. Discussion about execution of academic activities of Even Semester for Academic Year 2020-21.
3. To discuss about the commencement of Session of Odd Semester for Academic Year 2021-22.
3. To discuss about the activities conducted by various departments.
4. Discussion about submission of AQAR for the Academic Year 2020-21.
5. Review of the Placement activities conducted in Academic Year 2020-21 and planning of the Placement activities for Academic Year 2021-22.
6. Any other subject with the permission of Chair.

Following points were discussed:

- i. The minutes of the last meeting dated 30th April 2021 were unanimously approved. Before starting with the main agenda, Principal, Chairperson of IQAC discussed about the Pandemic Scenario (2nd Cycle of Corona). He briefed about the guidelines given by University related to conduction of classes in an online mode. He instructed to conduct the classes and circulate teaching material in an online mode.
- ii. IQAC Reviewed the execution of academic activities of Even Semester for academic Year 2020-21.



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iii. Dean Academics Dr. G. P. Dhok informed that Induction & Orientation Program for the Higher Classes(5th & 7th Semester) is scheduled from 11th August to 14th August 2021 and the session is commencing from 17th August 2021. He also suggested that the online teaching plan should be planned according to curriculum of university. It has been decided to use Google Meet Platform for conduction of online classes. Dr. A. P. Thakare, Degree Programme Coordinator -BE, informed that the higher classes admission process is scheduled from 17th August 2021 to 21st August 2021 through google form for each class. Students were instructed to pay the college fees in online mode only. Dr. V.T. Gaikwad, Degree Programme Coordinator-ME, informed that Registration Process for M.E. Second Year students is probably scheduled from 16th to 18th September 2021.

iv. The IQAC discussed about the online Activities conducted by various departments.

- a. Dr. A. D. Gawande (HOD, EXTC) informed all faculties participated in online meeting organised for syllabus preparation of newly introduced subjects as per model curriculum. He added that 32 faculties participated in 40 FDP/STTP organised at various Institutes.
- b. Dr. S. S. Ingole (HOD, MECH) shared that the faculty members are informed to prepare teaching plan of odd session which is to be implemented in an online mode. He also given the status of internal dead stock verification at the end of Semester.
- c. Prof. R. V. Rothkar (HOD, CIVIL) briefed about MoU with "Civil Guruji" regarding the software for the students of Civil Engineering. He informed that the MOU is under process.
- d. Dr. M. D. Jadhao (HOD, MBA) discussed about the Planning for NBA and application for additional student intake.
- e. Dr N.V. Shirbhate (HOD, Science & Humanities) informed about the status of execution of classes of 2nd Semester of Academic Year 2020-21.
- f. Dr. V. K. Shandilya (HOD, CSE) shared that 27 faculties of Department of Computer Science & Engineering have completed 68 STTP and 58 FDP. She further added that Prof. S.A.Patinge received Young Researcher Award 2020 by Institute of Scholars:InSc in 2020-21, Dr. P.A.Tijare and Prof.S.B.Rathod received Best Senior Faculty Award, by Novel Research Academy, Puducherry, TN, India 2020-21.



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- g. Dr. V. S. Gulhane (HOD, IT) notified about the completion of internal dead stock verification at the end of even semester of 2020-21. He further shared that faculties of Department of Information Technology have completed 12 STTP and 2 FDP and 2 faculties invited as a resource person in other institutes.
- iv. Discussion on submission of AQAR (Annual Quality Assurance Report) to NAAC office was done. IQAC coordinator Dr Ajay A. Gurjar informed that the deadline of submission of AQAR is 31st December 2021 for the Academic Year 2020-21 as per the guidelines of NAAC.
- v. Review of the Placement activities conducted in Academic Year 2020-21 has been taken. Prof. S. V. Potdar, Dean – Industry Institute Interaction and Corporate Relation briefed about the companies visited for Placement in which total two hundred thirty-nine students got placed from all branches and one hundred thirty students successfully completed internships. He also briefed about difficulties in conducting Placement activities during Even semester of Academic Year 2021-22 due to pandemic scenario.
- vi. The Principal (Chairperson IQAC), stated that the current situation is very crucial due to COVID-19 pandemic, so in the present scenario the online teaching plays very important role in the education system. He reminded that our college has well-equipped e-lecture room so it should be directed to faculty members to use the room for preparing e-lectures.

Principal (Chairman IQAC)

