

**TECHNICAL SEMINAR & PROJECT ASSESSMENT SHEET****Presenter: -****Date of Presentation: -****Topic: -**

<b>Evaluation Criteria</b>	<b>Excellent</b>	<b>Very Good</b>	<b>Good</b>	<b>Average</b>	<b>Poor</b>
Topic Selection & Information Collection					
Report Preparation					
Organization of Presentation & Presentation Skill					
Length & Pace					
Response to Queries					

**Evaluate the student's presentation employing following range-scored criteria.**

<b>Assessment Criteria</b>	<b>Excellent</b>	<b>Very Good</b>	<b>Good</b>	<b>Average</b>	<b>Poor</b>
Topic Selection & Information Collection	Exactly justify with ethical sources	Satisfactory justify with ethical sources	Partially justify with ethical sources	Partially justify with & without ethical sources	Unable to justify with major unethical sources
Report Preparation (As per guideline)	Appropriate (22 – 25 Pages)	Adequate (18 – 21 pages)	Short 15-18 Pages Long >25 Pages	Very Short < 15 Pages	Inadequate < 10 Pages
Organization of Presentation & Presentation Skill	Information presented as interesting story in logical, easy to follow sequence	Information presented in logical sequence, easy to follow	Information presented in sequence.	Sequence of information jumpy	Inadequate information. Hard to follow
Length & Pace	Appropriate (20 –23 min)	Adequate (17 – 20 min)	Short 15-17 min Long >23 min	Very Short < 15 min	Inadequate < 10 min
Response to Queries/Question	Respond to all queries rightly	Respond to max. queries by politely accepting unknown queries	Respond to known query with knowledge & attempt to response unknown query without knowledge	Try to respond each query with or without knowledge with arguments	Unable to respond maximum queries

**Comments if any:****Guide: - Prof.****Expert: - Prof.**