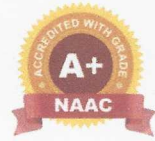Sipna Shikshan Prasarak Mandal's

Sipna College of Engineering and Technology, Amravati. (M.S.)

(An Autonomous Institute)

Minutes of the Meeting of Board of Governance (BOG)

First Meeting of 'Board of Governance (BOG)'reframed as per UGC guidelines (after conferment of 'Autonomous Status' for ten years from Academic Yea 2024-25 onwards) was held on 23/10/2024 at 11:00 AM in the Conference Hall.

Members Present:

- Shri Jagdish M. Gupta, Hon. Chairman
  - Dr. Sanjay M. Kherde, Principal and Hon. Secretary (BOG)
  - Shri. Nilesh J. Gupta , Member
  - Dr. Ajay P. Thakare, Dean, III&CR
  - Dr. Ajay A. Gurjar, Dean, Quality Assurance
  - Dr. Sheetal S. Dhande , Autonomy Incharge
  - Dr. Mukul S. Sutaone, Director, IIIT Prayagraj, Uttar Pradesh (joined online)
  - Dr. Manpreet Singh Manna, Vice-Chancellor, Chandigarh University, Chandigarh (joined online)
  - Dr. Harshal N. Datir, Dy. Autonomy Incharge

Agenda Item 1: Introduction and Overview of Autonomy Journey

1. **Journey of Autonomy:** Dr. S. M. Kherde sir recapped the rigorous application submission process, key activities and accomplishments over the past year, which has propelled us closer to autonomy.

2. **Welcome and Introduction:**

   Dr. Sanjay M. Kherde introduced the esteemed members of the Board of Governance to the house and provided a concise overview of the autonomy journey over the past year.

3. **Introduction of Dr. Mukul S. Sutaone:**

   Dr. A.P. Thakare read the biodata of Dr. Mukul S. Sutaone. Dr. Sutaone shared his views, emphasizing the responsibility and accountability that comes with autonomy granted to Sipna

COET. He lauded the institution for establishing itself as a reputed engineering college in the region and highlighted the significance of the National Education Policy (NEP) in fostering student development. He extended his best wishes for the college's future endeavors.

4. **Chairman's Remarks:**

Shri Jagdish Gupta, Chairman of the Board of Governance, expressed gratitude to Dr. Mukul Sutaone for graciously accepting the role as an expert member and academician on the Board. He urged Dr. Mukul Sutaone to share his expertise and offer insightful guidance to establish Sipna as a distinguished institution.

Item 2: Introduction of Hon. Members of BOG nominated by Management and Path Ahead

1. **Overview of the BOG Composition:**

Dr. Sanjay M. Kherde elaborated on the composition, roles, and functions of the Board of Governance within the autonomy structure of Sipna COET. He detailed the strategic responsibilities and how the BOG's contributions are integral to achieving institutional goals.

Guidance from Dr. Manpreet Singh Manna:

Dr. Manpreet Singh Manna participated in the meeting virtually and expressed his delight at the remarkable progress and achievements of Sipna College of Engineering and Technology (COET), Amravati. He provided valuable guidance to the members on creating a well-structured roadmap to ensure sustainable future growth and development for the institution. Furthermore, he assured the members of his full support and commitment to actively contributing to the college's continued success and development. Dr. Manna offered insights on:

- Publishing impactful research papers.
- Improving the National Institutional Ranking Framework (NIRF) standings.
- Enhancing institutional perception.
- Establishing Sipna COET as a role model in engineering education.

2. **Revision of Vision, Mission, and Goals**: Dr. S.M. Kherde proposed revising the institute's vision, mission, and short- and long-term goals in light of the recently granted autonomy status. Dr. Ajay Gurjar, Dean of Quality Assurance, highlighted the importance of considering feedback

from stakeholders, including students, parents, and alumni for this purpose. He suggested circulating a Google Form to gather inputs, which would provide valuable insights into stakeholders' perceptions of the institution. The finalized vision and mission statements, incorporating this feedback, are expected to be completed by the end of November 2024, He emphasized the need to focus on three key areas for the institute's growth: promoting quality research publications, enhancing alumni engagement through interactions and mentorship, and fostering innovation by supporting startups.

3. **MOUs and Industry Collaboration**: Shri Jagdish Gupta, Chairman, inquired about the status of Memorandums of Understanding (MOUs), industry partnerships, and internship opportunities. In response, Dr. A.P. Thakare, Dean of the Industry-Institute Interaction and Corporate Relations (IIICR) Cell, provided updates on recent developments and ongoing collaborations.

4. **Disciplinary Actions and Standard Procedures**: Shri Jagdish Gupta, Chairman, stressed the need to establish a standard procedure for addressing non-performance by staff and faculty. It was agreed that a formal framework for disciplinary actions would be developed to ensure accountability and fairness.

5. **Future Planning and Budget Allocation**: Dr. Sanjay Kherde presented an outline of future plans for the development of physical resources, along with the proposed budget allocation to support these initiatives.

Item 3: The agenda item *Approval for Change in Degree Nomenclature: Proposal to change the nomenclature from B.E. to B.Tech. and M.E. to M.Tech. for engineering programs* was presented and unanimously approved.

Item 4: Review and Approval of Institutional Policies

The committee reviewed and discussed key institutional policies essential for the smooth functioning of academic and administrative activities. The following policies were examined:

1. **Administrative Manual** – This document outlines the governance structure, roles, and responsibilities of faculty and staff, as well as operational procedures.

2. **Examination Rules and Regulations Manual** – The committee assessed the guidelines governing the conduct of examinations, evaluation methods, grading system, and student grievance redressal. Emphasis was placed on ensuring transparency, fairness, and compliance with university norms.

3. **Academic Rules and Regulations** – Policies related to student admissions, curriculum structure, credit system, and academic progression was reviewed. The committee discussed provisions to enhance academic flexibility while maintaining standards.

4. **NEP-Enabled Teaching Scheme for UG, PG, and MBA** – The integration of the National Education Policy (NEP) framework into the teaching scheme was discussed, covering multidisciplinary and multidisciplinary learning, credit mobility, and industry-driven skill development

5. **Internship Policy** – The committee reviewed the guidelines for student internships.

6. **Research and Development (R&D) Policy** – Discussions focused on fostering research culture, faculty and student participation, funding opportunities, and innovation-driven projects. Strategies for strengthening research output and industry collaboration were highlighted.

Following deliberations, all the above policies were **unanimously approved**, with a commitment to periodic updates to align with evolving academic and regulatory requirements.

Item 5: Approval of Statutory Bodies: Dr. Sanjay Kherde presented details about the statutory bodies formed as per the UGC Gazette Notification for autonomy and explained their responsibilities and functions. He proposed the formations of various bodies and proposal was unanimously accepted. The Honorable Chairman recommended inviting the Board of Studies members to attend the meeting.

Item 6: Agenda Item No. 6, which included the *introduction of the position of Dean (Quality Assurance), outlining its composition and responsibilities to improve academic quality standards,* and the *approval of the organizational structure,* was presented and received unanimous approval.

Item 7: Addressing Overlapping Structures Between University and Autonomous Governance:

Dr. S.M. Kherde briefed the committee on the challenges arising from overlapping responsibilities between university governance and autonomous administration. He highlighted issues related to academic regulations, decision-making authority, and procedural complexities in areas such as student enrollment and examination conduction.

Item 8: Dr. S.M. Kherde proposed and approved the names of Industry Experts for the composition of Academic Council.

Vote of Thanks:

Dr. A.P. Thakare extended a formal vote of thanks and meeting concluded.

Dr. Sanjay M. Kherde
PRINCIPAL
Sipna College of Engineering & Technology
Amravati, Maharashtra