

Sipna College of Engineering & Technology, Amravati
Internal Quality Assurance Cell (IQAC)

Dated 08th January 2021

Minutes of the meeting dated 08th January 2021

An online meeting of the IQAC committee was held on 08th January 2021 at 11.30 a.m. in online mode on Google Meet platform.

The following members were present:

1. Dr. R. M. Kadu, Secretary (Member, College Trust)
2. Dr S. M. Kherde, Principal (Chairman IQAC)
3. Dr. A. A. Gurjar (IQAC Coordinator)
4. Dr. V. K. Shandilya Head, Computer Sci. & Engg.
5. Dr. A. D. Gawande, Head, Electronics & Telecomm. Engg.
6. Dr. V. S. Gulhane, Head, Information Tech.
7. Prof. R. V. Rothkar, Head, Civil Engg.
8. Dr. S. S. Ingole, Head, Mechanical Engg.
9. Dr N.V. Shirbhate, Head, Science & Humanities.
10. Dr. M. D. Jadhao, Head, MBA
11. Dr. S. V. Rode, Dean – Development & Planning
12. Dr. G. P. Dhok, Dean – Academic Affairs
13. Dr. P. R. Malasne, Dean – Student Affairs
14. Prof. Y. S. Khandekar, Dean – Infrastructure & Utility
15. Prof. S. V. Potdar, I/C – Industry Institute Interaction and Corporate Relation
16. Dr. A. P. Thakare, Degree Programme Coordinator -BE
17. Dr. V.T. Gaikwad, Degree Programme Coordinator-ME
18. Dr. A.S. Joshi, Degree Programme Coordinator – Ph.D.
19. Prof. D.R. Chawada, Degree Program Coordinator -MBA
20. Dr. S.M. Deshpande, Librarian
21. Mr. S.B. Gupta, Registrar

22. Ms. Khyati P. Mehare, Student Representative

Agenda:

1. To confirm the minutes of the last meeting.
2. Planning of Academic activities for Even semester of Academic Year 2020-21.
3. To discuss about the Students Induction Program (SIP) of First year Students.
4. To discuss about the planning & conduction of schedule events: Yuvadin
5. Any other subject with permission of Chair.

Following points were discussed:

- i. The minutes of the last meeting were unanimously approved.
- ii. Dean Academics Dr. G. P. Dhok informed that the first sessional examination of higher classes has been conducted during 10th December 2020 to 14th December 2020 on LMS platform. During the Sessional examination post session student Feedback of higher classes has been taken. He also informed about the commencement of session of higher classes of Even Semester of academic Year 2020-21 from 11th January 2021 and First Year Engg. Classes probably from 8th February 2021. All HOD's reported about successful conduction of online classes as per the Academic calendar.
- iii. Dr. A. P. Thakare, Degree Programme Coordinator -BE informed about the conduction of Students Induction Program for the FY students in online mode after completion of admission process. The probable date of Students Induction Program is 31st January 2021. He also informed all HOD's to prepare a short presentation highlighting the department and Dean – Student Affairs to prepare a presentation regarding Student Clubs activities in the institute.
- iv. Dr. P. R. Malasne, Dean – Student Affairs briefed about the planning done for execution of Yuvadin in online mode on 12th January. On Swami Vivekanand birth anniversary, Sipna College of Engg and Tech organises "Yuvanand"to celebrate the event. He informed that the event is going to get conducted using virtual platform due to the pandemic Covid-19. Swami

Nikhileshwaranand will be the guest of honour. Dean – Student Affairs also informed about the difficulties in conducting different student activities during Even semester of academic year 2020-21 due to the pandemic Covid-19.

- v. With permission of Chair, Dean – Development & Planning, Dr S. V. Rode given the status of 1 AICTE-ISTE Induction/Refresher Programmes, 1 Grant for organizing conference (National Level), 3 Research promotion Scheme (RPS), 2 Modernization and Removal of Obsolescence (Modrobs) proposals prepared for submission to AICTE, New Delhi under AQIS Scheme 2020-21.
- vi. With permission of Chair, Dr. V.T. Gaikwad, Degree Programme Coordinator-ME informed that Seminars based on dissertation work are scheduled in third week of February 2021.

Sd/-

Principal (Chairman IQAC)