

Sipna College of Engineering & Technology, Amravati
Internal Quality Assurance Cell (IQAC)

Dated 3rd October 2020

Minutes of the meeting dated 3rd October 2020

An online meeting of the IQAC committee was held on 3rd October 2020 at 11.30 a.m. in online mode on Google Meet platform.

The following members were present:

1. Dr. R. M. Kadu, Secretary (Member, College Trust)
2. Dr S. M. Kherde, Principal (Chairman IQAC)
3. Dr. A. A. Gurjar (IQAC Coordinator)
4. Dr. V. K. Shandilya Head, Computer Sci. & Engg.
5. Dr. A. D. Gawande, Head, Electronics & Telecomm. Engg.
6. Dr. V. S. Gulhane, Head, Information Tech.
7. Prof. R. V. Rothkar, Head, Civil Engg.
8. Dr. S. S. Ingole, Head, Mechanical Engg.
9. Dr N.V. Shirbhate, Head, Science & Humanities.
10. Dr. M. D. Jadhao, Head, MBA
11. Dr. S. V. Rode, Dean – Development & Planning
12. Dr. G. P. Dhok, Dean – Academic Affairs
13. Dr. P. R. Malasne, Dean – Student Affairs
14. Prof. Y. S. Khandekar, Dean – Infrastructure & Utility
15. Prof. S. V. Potdar, Dean – Industry Institute Interaction and Corporate Relation
16. Dr. A. P. Thakare, Degree Programme Coordinator -BE
17. Dr. V.T. Gaikwad, Degree Programme Coordinator-ME
18. Dr. A.S. Joshi, Degree Programme Coordinator – Ph.D.
19. Prof. D.R. Chawada, Degree Program Coordinator -MBA
20. Dr. S.M. Deshpande, Librarian
21. Mr. S.B. Gupta, Registrar

22. Ms. Khyati P. Mehare, Student Representative

Agenda:

1. To confirm the minutes of the last meeting.
2. To discuss about the status of submission of AQAR to NAAC Bangalore for the Academic year 2019-20.
3. Review of Academic activities from 17th August 2020.
4. To discuss about R & D activities and status of Research Proposals.
5. Review of department wise online Seminars, Workshops and STTPs.
6. To discuss about the student feedback.
7. To discuss about the first sessional examination of higher classes.
8. To discuss about the schedule of Academic & Administrative Audit for Odd semester of Academic Year 2020-21.
9. Any other subject with permission of Chair.

Following points were discussed:

- i. The minutes of the last meeting were unanimously approved.
- ii. IQAC Coordinator Dr. Ajay A. Gurjar informed about the change of schedule for online submission of AQAR to NAAC Bangalore. He informed that the submission deadline has been extended to 30th May 2020. He also added that the data of each criteria has been received from all Coordinators and uploading of data is in progress.
- iii. Dean Academics Dr. G. P. Dhok briefed about the online classes conducted by each department on Google Meet platform. IQAC discussed about number of lectures conducted by each department and attendance of students in online mode. It has been noted that the problems are faced by the students residing in remote areas with internet connectivity issues.
- iv. Dean – Development & Planning, Dr S. V. Rode shared that one AICTE-ISTE Induction/Refresher Programmes, one Grant for organizing conference (National Level), three Research promotion Scheme (RPS), two Modernization and Removal of Obsolescence (Modrobs) proposals are in

process of submission to AICTE, New Delhi under AQIS Scheme 2020-21. Discussion has been done also on Proposals to be submitted to AICTE, New Delhi under ATAL Academy 2020-21.

- v. Review of department wise online Seminars, Workshops and STTPs has been taken. Dr. A. D. Gawande (HOD, EXTC) informed that AICTE sponsored one-week online STTP on “Recent trends in Biomedical Signal Processing” is organized by the Department of Electronics & Telecommunication, Sipna College of Engineering & Technology, Amravati with an objective to provide an exposure to both basics and recent advances in medical signal and image processing to the teaching and research community working in the domain of Biomedical Engineering. A team of renowned IITians Dr. Prashant Bansod, Dr. Manesh Kokare, Dr. Minimol Balakrishnan, Dr. Ankit Bhurane, Dr. Manish Tibdewal, Dr. Amol Patil, Dr. Rahul Ingle, Dr. Vijay Mane, and in-house experts Dr. Sagar Tawani, Dr. Aashish Bardekar, Dr. Ujwal S. Ghate & Dr. Avinash D. Gawande will conducted sessions during this STTP. This programme will be conducted in online mode due to COVID-19 Pandemic Scenario in three Phases viz. Phase I (from 23rd to 28th November), Phase II (from 7th to 12th December 2020) & Phase III (from 21st to 26th December 2020).

- vi. The coordinator informed that mid-session student Feedback of higher classes has been taken from students on 17th October 2020 to 21st October 2020 from all the sections online. Responses were received from maximum students. Analysis has been done and actions are undertaken. He also added that Feedback format has been changed and it is now available in English & local language (Marathi). From this semester a separate practical session feedback has been taken separately. Regular Teacher guardian meetings were also conducted online.

- vii. Dean Academics Dr. G. P. Dhok informed that the first sessional examination of higher classes has been conducted during 17th October 2020 to 20st October 2020 on LMS platform.

- viii. It has been decided to conduct Academic & Administrative Audit for Odd semester of Academic Year 2020-21 in the last week of February 2020.
- ix. With permission of Chair, Prof. S. V. Potdar, Dean – Industry Institute Interaction and Corporate Relation briefed about the Expert lectures delivered by Industry persons. He informed about the industrial training provided by Eduskills for which faculties from Electronics & Telecommunication, Computer Science & Engg. and Information Technology has been identified. He also discussed about the placement activities conducted and scheduled company visits in online mode.
- x. With permission of Chair, Dr. A. P. Thakare informed that final meetings of the BOS was held for finalisation of syllabus contents of 5th and 6th semester on 16th July 2020. Meeting was held in physical mode with social distancing and following Covid norms, amongst the seven BOS members. The compiled syllabus from amongst the distributed departments was finalized for its submission for approval to the University.
- xi. With permission of Chair, Dr. V.T. Gaikwad, Degree Programme Coordinator-ME informed that B.E. students are made aware about the Carrier Scope & Opportunities after GATE Exam. Information about GATE 2021 Exam Online Registration Process is shared with them. This activity was scheduled in 3rd week of September 2020.

Sd/-

Principal (Chairman IQAC)