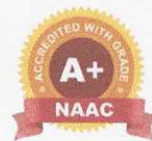




Sipna Shikshan Prasarak Mandal's
Sipna College of Engineering and Technology, Amravati. (M.S.)
(An Autonomous Institute)



Minutes of the First Academic Council Meeting (Adjourned)

Minutes of the Academic Council Meeting

Date: 3rd September 2024

Venue: Conference Hall, Sipna College of Engineering and Technology, Amravati

Participants: Dr. S. M. Kherde, Principal and Chairman of the Academic Council and Members of Academic Council.

Agenda: Follow-up and resolutions on academic matters and procedures.

Dr. Sheetal S. Dhande extended a warm welcome to all the members of the Academic Council and initiated the discussion on the remaining agenda items from the last adjourned meeting.

1. Common Format for Communication: The Hon. Chairman of the Academic Council suggested that a formal letter should be sent to all experts of the Academic Council. It was resolved that the format of this letter would follow the common template provided by the IQAC for consistency.

2. Syllabus Accessibility for First-Year Engineering Students:

It was proposed and agreed that branch-wise hyperlinks will be added to the First Year Engineering page on the website, making it easier for students to access their respective syllabi.

3. Seminar Topics for M.Tech. Second Semester: After a detailed discussion with the Degree Program Coordinator and members of the Academic Council, it was decided that the seminars for M.Tech. second semester students will focus on generic topics related to recent advancements in technology.

4. The Hon. Chairman suggested and The Council agreed that the schedule for practical examinations should not specify exact time slots.

5. The Chairman, Dr. S. M. Kherde, emphasized the need to revise course objectives of the courses, provided guidelines to the Dean of Academics to frame common format for defining course objectives and outcomes. These guidelines will be shared with the respective Boards of Studies.

6. Mr. A.R. Itkikar raised the issue of determining the signing authority for migration certificates. After thorough deliberations with all members of the Academic Council, Dr. S.M. Kherde suggested that feedback should also be sought from self-financed institutes to understand their policies on issuing migration certificates and other certificates to students.

7. Readmission Fees and Re-sit Examinations: It was resolved that the fees for readmission will be explicitly mentioned in the policy book to avoid any confusion. Additionally, a re-sit examination will be conducted for students who either failed or were absent during the regular examination cycle.

The meeting concluded with several important remarks and resolutions. Dr. S.M. Kherde provided the closing comments, emphasizing the critical role of academic affairs in autonomous institutes, describing it as the soul of the institution. He appreciated the hard work and efforts put forth by the members in preparing proposals, drafting policy documents, and designing schemes and syllabi.

Dr. S.M. Kherde acknowledged the commitment and dedication of the staff members, highlighting their significant contributions to the institution's success. He proposed the establishment of a Centre of Excellence in each department to enhance the quality of education and research. Furthermore, he stressed the importance of strengthening the use of ICT tools and teaching aids to improve the overall learning experience for students.

Dr. Sheetal S. Dhande expressed the vote of Thanks.




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