



SIPNA COLLEGE OF ENGINEERING & TECHNOLOGY, AMRAVATI

An Autonomous Institute Affiliated to

**Sant Gadge Baba Amravati University, Amravati, Maharashtra (India) Approved
by AICTE, New Delhi and Recognized by DTE, Maharashtra
(Accredited With 'A+' Grade by NAAC / NBA Accredited)**

Email: sipnaoffice@gmail.com, Website: sipnaengg.ac.in



B. Tech. Direct Second Year Admission 2026-27

Instruction for Reporting to the Institute and Confirmation of Admission

1. Required Documents (Carry in Order)

You must carry **all original documents** plus **3 sets of self-attested photocopies**. The institute will retain your original documents for the duration of the course.

- **Essential Documents: (For all category Students)**
 - Provisional Allotment Letter.
 - Seat Acceptance Letter.
 - SSC (10th) Mark sheet & HSC (12th) Mark sheet (if applicable).
 - Diploma Mark sheet
 - Leaving Certificate / Transfer Certificate.
 - Age, Nationality and Domicile Certificate
 - Acknowledgement-Cum-Receipt of Application Confirmation.
- **Category-Specific (if applicable):**
 - Caste Certificate
 - Caste Validity Certificate (CVC).
 - Non-Creamy Layer Certificate (Valid up to 31st March 2027).
 - EWS Eligibility Certificate (for EWS candidates only).
 - Defence Certificate along with father Domicile (Only for Defence Category Students)
- **Other:**
 - Aadhaar Card (Identity Proof).
 - Gap Certificate (if there is a gap in education).

2.
3.
4.

5. Admission Reporting Details

- Admission Venue :- Central Library, Office Building
- DSE Coordinator : - Dr. N.T. Gadare , Mo. No.9096310166
- Reporting Time :- 10:00 AM and 5:00 PM on the scheduled days.

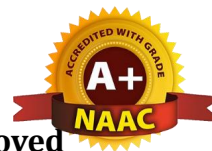


SIPNA COLLEGE OF ENGINEERING & TECHNOLOGY, AMRAVATI

An Autonomous Institute Affiliated to

Sant Gadge Baba Amravati University, Amravati, Maharashtra (India) Approved
by AICTE, New Delhi and Recognized by DTE, Maharashtra
(Accredited With 'A+' Grade by NAAC / NBA Accredited)

Email: sipnaoffice@gmail.com, Website: sipnaengg.ac.in



- Fees Payment :- ONLINE / OFFLINE
- Admission Reporting Status

CAP Round	Activity	Reporting Dates*
Round I	Report to Institute & Confirm Admission	August 5 – August 8, 2026
Round II	Report to Institute & Confirm Admission	August 16 – August 18, 2026
Round III	Report to Institute & Confirm Admission	August 26 – August 28, 2026
Round IV	Final Reporting (No Betterment possible)	September 5 – September 7, 2026

*Reporting Dates Subjected to any change by CET Cell

2. Pre-Reporting Checklist

Before leaving for the Institute, ensure you have completed the following online steps:

- **Accept Seat Online:** Log in to the https://dse2026.mahacet.org.in/dse_26/home CET Cell portal complete the "Self-Verification" & "Seat Acceptance" status.
- **Pay Acceptance Fee:** Pay the seat acceptance fee (approx. ₹1,000) online and print the receipt.
- **Print Allotment Letter:** Download and print your official Provisional Allotment Letter for the respective CAP round.

4. Institute Reporting Protocol

1. **Physical Verification:** Submit your original documents to the Scrutiny Officer at the institute. The documents will be verified against your online application.
2. **Pay Institute Fees:** Pay the full college admission fee. The institute accepts online payment or Demand Draft (DD) in favour of "Principal, Sipna College of Engineering & Technology, Amravati", payable at Amravati, Maharashtra State.
3. **Collect Admission Receipt:** After payment of the fees and submission of the required documents, the institute will update your admission status on the CET Cell portal.
4. **Final Step:** Collect the "Receipt-cum-Acknowledgement of Confirmation of Admission" generated through the CET Cell system. Do not leave the institute without collecting this printout, as it is your official proof of admission.

Important Instructions

- **Retention of Original Documents:** The institute may retain your original mark sheets and certificates as per the admission procedure. Before submitting them, keep scanned copies and sufficient photocopies for your personal records and future requirements.



SIPNA COLLEGE OF ENGINEERING & TECHNOLOGY, AMRAVATI

An Autonomous Institute Affiliated to

**Sant Gadge Baba Amravati University, Amravati, Maharashtra (India) Approved
by AICTE, New Delhi and Recognized by DTE, Maharashtra
(Accredited With 'A+' Grade by NAAC / NBA Accredited)**

Email: sipnaoffice@gmail.com, Website: sipnaengg.ac.in



- **Admission Cancellation:** If you decide to cancel your admission later, the institute will return your original documents and process the fee refund as per the applicable cancellation and refund rules prescribed by the CET Cell. Any applicable deductions will be made as per the prevailing rules and deadlines.
- **Decorum and Patience:** The admission process may take several hours due to document verification and other formalities. Candidates are advised to maintain discipline, decorum, and patience throughout the scrutiny and admission process.

Betterment Option: If you are satisfied with your current seat but wish to be considered for a higher-preference seat in the next round, select “**Not Freeze**” in your online login and pay the applicable **seat acceptance fee**. **Do not report physically to the institute at this stage.**