

	<b>SIPNA COLLEGE OF ENGINEERING AND TECHNOLOGY, AMRAVATI</b> BADNERA ROAD, AMRAVATI -444 701 (M.S.)	<b>FACULTY SELF APPRAISAL FORM –Part -I</b>
		<b>YEAR: 2020 - 2021</b>
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**Instructions:**

The purpose of this form is to allow you to provide pertinent, factual information, evidence, and/or data pertaining to your performance of your responsibilities. The form should contain your self-evaluation to date. The report should be cumulative and based on your self-assessment of your performance of your duties.

**GENERAL INFORMATION**

Name : \_\_\_\_\_

Department : \_\_\_\_\_

Designation : \_\_\_\_\_

Address : \_\_\_\_\_

Date of Birth : \_\_\_\_\_

Date, Designation & Pay scale of first appointment in the college  
 : \_\_\_\_\_

Date of Promotion to Higher post, Designation & Scale  
 : \_\_\_\_\_

**I. INFORM ACADEMIC ACHIEVEMENT IF ANY DURING THE YEAR UNDER REVIEW:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_


**PREVIOUS RELATED EXPERIENCE:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

	<p align="center"><b>SIPNA COLLEGE OF ENGINEERING AND TECHNOLOGY, AMRAVATI</b> BADNERA ROAD, AMRAVATI -444 701 (M.S.)</p>	<p><b>FACULTY SELF APPRAISAL FORM –Part -I</b></p>
		<p><b>YEAR: 2020 - 2021</b></p>
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**RESEARCH AND ALLIED EXPERIENCE:** (Please mention Title of research work/thesis, Institution/organization where research work is carried out, etc.)

1. Post-graduate/ Doctoral : \_\_\_\_\_

2. Publication of Paper(s) : \_\_\_\_\_  
(In Journal, Conference Proceedings, Books, etc.): \_\_\_\_\_

3. Research Guidance to students (P.G.): \_\_\_\_\_

4. Training / Workshop / Seminar / Conference / Symposium Attended: (Presentations, if any)  
(Specify sponsoring agency, place & date)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5. Consultancy activities:

\_\_\_\_\_

6. Sponsored research activity:

Area of consultancy : \_\_\_\_\_

Funding agency : \_\_\_\_\_

Amount of grant : \_\_\_\_\_

Commencement date : \_\_\_\_\_

Completion date / Status : \_\_\_\_\_

7. Membership of Scientific & Professional Bodies:

\_\_\_\_\_

8. Honors & Awards received:

\_\_\_\_\_

\_\_\_\_\_

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		<b>YEAR: 2020 - 2021</b>
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### CURRICULUM TEACHING: COURSES TAUGHT & EVALUATION

	Semester / ODD Session ( 2014 - 2015 )		Semester / EVEN Session ( 2013 - 2014 )	
Name of the courses (subjects):				
Lectures/week:				
Tutorials/week:				
Practical lab./week.:				
Projects Hours/week:				
Feedback rating by students (%)				
University Result of Subject (%)				

### II. OTHER ACADEMIC / ADMINISTRATIVE DUTIES PERFORMED:

*(For college/University, or Other institutes/organizations)*

Designation : \_\_\_\_\_

Duration : \_\_\_\_\_

Average Hours/ Week: \_\_\_\_\_

Extra Remuneration (if any) : \_\_\_\_\_

### III. INNOVATIONS / CONTRIBUTIONS IN TEACHING:

Mention Theory / Practical (Methods, Experiment set-up, Course material developed, Hand-outs, Notes, etc.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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		<b>YEAR: 2020 - 2021</b>
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**COUNSELING WORKS WITH STUDENTS:**

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**IV. EXTENSION/DEVELOPMENT WORK, COMMUNITY SERVICE ATTENDED, ROLE PLAYED, ETC.:**

NSS : \_\_\_\_\_

Relief work : \_\_\_\_\_

Blood donation : \_\_\_\_\_

Yoga / Spiritual : \_\_\_\_\_

Any other : \_\_\_\_\_

**PARTICIPATION IN SPORTS/CULTURAL ACTIVITIES: (if any)**

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**ANY OTHER INFORMATION WORTH MENTIONING LEFT OUT FROM I – X.**

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**Date:** \_\_\_\_\_ **(Signature)** \_\_\_\_\_

Submitted to Heads (H.O.D /Section I/C) for onward review, processing & record.

*Note: Attach separate sheet if found necessary.*

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		<b>YEAR: 2020 - 2021</b>
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**PLEASE PROVIDE FOLLOWING INFORMATION:**

1. List up to four of the major duties or responsibilities in your job.

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2. Do you think your Position Description accurately describes your job?

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3. What do you believe your job should be, or what duties and responsibilities should you have (or should not have) to make you or your job more effective?

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4. Describe your major accomplishments in the last year, if any.

**Academic :** \_\_\_\_\_

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**Administrative :** \_\_\_\_\_

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**Others (specify) :** \_\_\_\_\_


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5. What could you, your supervisor and/or the department do differently to help you better perform your job?

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		<b>YEAR: 2020 - 2021</b>
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6. What areas do you most need to improve?

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7. In what areas did you further your education or training last year?

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8. In what areas do you feel additional education, training/development would be beneficial?

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9. What other comments or suggestions should be addressed in this review?

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*The above information is true and correct to the best of my knowledge & belief.*

**Date:**

**(Signature)**

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**SIPNA COLLEGE OF ENGINEERING  
AND TECHNOLOGY, AMRAVATI**  
BADNERA ROAD, AMRAVATI -444 701 (M.S.)

**SUPPORTING STAFF  
SELF APPRAISAL FORM**

**YEAR: 2020 - 2021**

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**Instructions:**

The purpose of this form is to allow you to provide pertinent factual information evidence and/or data pertaining to your performance of your responsibilities. The form should contain your self -evaluation to date. The report should be cumulative and based on your self-assessment of your performance of your duties.

Paste Your  
Passport Size  
Photograph here

**I. GENERAL INFORMATION:**

(a) Name : \_\_\_\_\_

(b) Designation : \_\_\_\_\_

(c) Department : \_\_\_\_\_

(d) Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(e) Qualification : \_\_\_\_\_

Higher Educational Qualification obtained in the reporting year: \_\_\_\_\_


(f) Experience (in Years) : at KGIET \_\_\_\_\_

Previous related experience (if any): \_\_\_\_\_

(g) Nature of appointment: Temporary / Regular

(h) Date, Designation and Pay-scale of first appointment in the college:  
\_\_\_\_\_

(i) Date of promotion to higher post/Current post, Designation and Pay-scale:  
\_\_\_\_\_

	<b>SIPNA COLLEGE OF ENGINEERING AND TECHNOLOGY, AMRAVATI</b> BADNERA ROAD, AMRAVATI -444 701 (M.S.)	<b>SUPPORTING STAFF SELF APPRAISAL FORM</b>
		<b>YEAR: 2020 - 2021</b>
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## II. TRAININGS

### (a) Training programmes / Workshops / Seminars Attended:

SN	Topic/Area	Venue	Duration		Sponsoring Agency
			From	To	

### (b) Trainings / Workshops / Seminars Organized/Coordinated/Assisted:

SN	Topic/Area	Venue	Duration		Sponsoring Agency
			From	To	

## III. HONORS & AWARDS RECEIVED (IF ANY):

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## IV. ACADEMIC / CO-ACADEMIC / ADMINISTRATIVE / SUPPORTING

**ACTIVITIES/ DUTIES PERFORMED:** *(For college/University, or Other institutes/orgns.)*  
 (Activities like, NSS/NCC/University Theory/Practical Exam./ Sports/ Cultural activities/  
 University assignments /Relief Work/ Blood Donation/ Literacy Mission/ Yoga/ Spiritual/etc.)

SN	Name of activity	Designation	Nature of activity	Duration		Extra Remuneration (if any) Rs.
				Number of days	Hours/Day	

## V. INNOVATIONS/CONTRIBUTIONS IN LABORATORY/INSTRUCTION/OR IMPROVEMENT IN DEPARTMENTAL /SECTIONAL WORKING SYSTEMS:

*(Mention Theory / Practical -Methods, Experiment set-up, and Course material developed, etc.)*

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## VI. ANY OTHER INFORMATION WORTH MENTIONING LEFT OUT FROM I –

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**Date:**

**(Signature)**

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