

Sipna College of Engineering & Technology, Amravati
Internal Quality Assurance Cell (IQAC)

Dated 1st July 2019

Minutes of the meeting dated 1st July 2019

Meeting was convened for Re- constitution of IQAC at Sipna College of Engineering & Technology, Amravati on 1st July 2019.

The following members were present:

1. Dr. R. M. Kadu, Secretary (Member, College Trust)
2. Dr S. M. Kherde, Principal (Chairman IQAC)
3. Dr. A. A. Gurjar (IQAC Coordinator)
4. Dr. V. K. Shandilya Head, Computer Sci. & Engg.
5. Dr. A. D. Gawande, Head, Electronics & Telecomm. Engg.
6. Dr. V. S. Gulhane, Head, Information Tech.
7. Prof. R. V. Rothkar, Head, Civil Engg.
8. Prof. S. S. Ingole, Head, Mechanical Engg.
9. Dr N.V. Shirbhate, Head, Science & Humanities.
10. Dr. M. D. Jadhao, Head, MBA
11. Dr. S. V. Rode, Dean – Development & Planning
12. Dr. G. P. Dhok, Dean – Academic Affairs
13. Dr. P. R. Malasne, Dean – Student Affairs
14. Prof. Y. S. Khandekar, Dean – Infrastructure & Utility
15. Prof. S. V. Potdar, Dean – Industry Institute Interaction and Corporate Relation
16. Dr. A. P. Thakare, Degree Programme Coordinator -BE
17. Dr. V.T. Gaikwad, Degree Programme Coordinator-ME
18. Dr. A.S. Joshi, Degree Programme Coordinator – Ph.D.
19. Prof. D.R. Chawada, Degree Program Coordinator -MBA
20. Dr. S.M. Deshpande, Librarian
21. Mr. S.B. Gupta, Registrar
22. Ms. Saloni N. Khandelwal, Student Representative

Agenda:

1. To confirm the minutes of the last meeting.
2. Discussion about submission of AQAR
3. Discussion about execution of academic activities of Even Semester for Academic Session 2018-19.

4. Discussion about Planning of academic activities for Odd Semester for Academic Session 2019-20.
5. Review of the Placement activities conducted during Odd session of academic year 2018-19 and planning of the Placement activities for Academic Year 2019-20.
6. To discuss about R & D activities and Research Proposals.
7. To discuss about the status of SAR of NBA accreditation process.
8. To discuss about the student feedback.
9. Any other subject with the permission of Chair.

Following points were discussed:

- i. The minutes of the last meeting were unanimously approved.
- ii. Discussion on submission of AQAR (Annual Quality Assurance Report) to NAAC office was done. IQAC coordinator informed that the deadline of submission of AQAR is 31st December 2019 for the Academic Year 2018-19 as per the guidelines of NAAC.
- iii. Reviewed execution of academic activities of Even Semester for academic 2018-19.
- iv. The IQAC also discussed about the conduction of Academic Activities for Academic Year 2019-20.
- v. Review of the Placement activities conducted during Odd session of academic year 2018-19 has been taken. Dean – Industry Institute Interaction and Corporate Relation briefed about the companies visited for Placement in which total 309 students got placed from all branches. He also briefed about scheduled Placement activities to be conducted during Even semester of academic year 2019-20.
- vi. Research & Development activities in the college were reviewed in the meeting and it was decided to submit proposals to the All India Council for Technical Education, New Delhi for research activities.
- vii. Degree Programme Coordinator -BE informed about Status of SAR of NBA which was submitted on 5th May 2019. He informed that the criteria wise updation should be done at the coordinator level.
- viii. The IQAC finalised the schedule of first student feedback from 16th Sep 19 to 19th Sep 19.
- ix. With permission of Chair, DPC PhD informed that the proposals for Research Centre in Mechanical Engineering & Mathematics and increase in intake of Computer,

IT & Electronics Research Lab was submitted to SGBAU Amravati University on 25th June 2019.

Sd/-

Principal (Chairman IQAC