

**Sipna College of Engineering & Technology, Amravati**  
**Internal Quality Assurance Cell (IQAC)**

Dated 04<sup>th</sup> January 2020

**Minutes of the meeting dated 04<sup>th</sup> January 2020**

The following members were present:

1. Dr. R. M. Kadu, Secretary (Member, College Trust)
2. Dr S. M. Kherde, Principal (Chairman IQAC)
3. Dr. A. A. Gurjar (IQAC Coordinator)
4. Dr. V. K. Shandilya Head, Computer Sci. & Engg.
5. Dr. A. D. Gawande, Head, Electronics & Telecomm. Engg.
6. Dr. V. S. Gulhane, Head, Information Tech.
7. Prof. R. V. Rothkar, Head, Civil Engg.
8. Prof. S. S. Ingole, Head, Mechanical Engg.
9. Dr N.V. Shirbhate, Head, Science & Humanities.
10. Dr. M. D. Jadhao, Head, MBA
11. Dr. S. V. Rode, Dean – Development & Planning
12. Dr. G. P. Dhok, Dean – Academic Affairs
13. Dr. P. R. Malasne, Dean – Student Affairs
14. Prof. Y. S. Khandekar, Dean – Infrastructure & Utility
15. Prof. G. D. Govindwar I/C – Industry Institute Interaction and Corporate Relation
16. Dr. A. P. Thakare, Degree Programme Coordinator -BE
17. Dr. V.T. Gaikwad, Degree Programme Coordinator-ME
18. Dr. A.S. Joshi, Degree Programme Coordinator – Ph.D.
19. Prof. D.R. Chawada, Degree Program Coordinator -MBA
20. Dr. S.M. Deshpande, Librarian
21. Mr. S.B. Gupta, Registrar
22. Ms. Saloni N. Khandelwal, Student Representative
23. Mr. Priyesh Jaiswal, Alumni Representative

**Agenda:**

1. To confirm the minutes of the last meeting.
2. Planning of Academic activities for Even semester of academic year 2019-20.
3. Planning about Placement activities conducted during Even semester of academic year 2019-20.

4. Planning of student activities for Even semester of academic year 2019-20.
5. To discuss about conduction of Parents Meet of First Year Engg of all branches.
6. To discuss about the planning & conduction of schedule events: Yuvadin, National level Techfest Vidyotan.
7. To discuss about the student feedback for even session of academic year 2019-20.
8. Any other subject with permission of Chair.

**Following points were discussed:**

- i. The minutes of the last meeting were unanimously approved.
- ii. The IQAC discussed about the conduction of Academic Activities for Even semester of academic year 2019-20.
- iii. Dean – Industry Institute Interaction and Corporate Relation briefed about the 24 companies visted for Placement in which total 46 students got placed from all branches. He also briefed about scheduled Placement activities to be conducted during Even semester of academic year 2019-20.
- iv. Dean – Student Affairs informed about the student activities to be conducted during Even semester of academic year 2019-20.
- v. It was decided to conduct the Parents Meet of First year Engg. on 14<sup>th</sup> March 2020.
- vi. Dean – Student Affairs briefed about the planning done for execution of Yuvadin & National level Techfest Vidyotan.
- vii. The IQAC finalised the schedule of first student feedback from 27<sup>th</sup> Feb 20 o 29<sup>th</sup> Feb 20 for even session of academic year 2019-20.
- viii. With Permission of Chair, Dean – Development & Planning informed that: 4 STTP, 2 RPs, 2 Moderob, 2 FDP, 1 Skill and Personality Development Centre proposals were submitted to AICTE for funding on 30<sup>th</sup> December 2019.
- ix. IQAC discussed about the renewal of ISO 1401: 2015 Certification for Environmental management System.
- x. DPC PhD informed about the result of Research Centre recognition Committee visit which was received on 20<sup>th</sup> December 2019. Institute got a PhD research lab in Mechanical Engineering & Mathematics got recognition.

Again, intake of Computer, IT & Electronics Research Lab increase from 15 to 20,10 to 12 and 15 to 26, respectively.

xi. NBA Coordinator Dr. A. P. Thakare informed about the result of visit of NBA Committee. Accreditation is granted to the institute for 3 years for CSE, EXTC and IT.

xii. Dean academics informed about the submission of the application of NIRF.

Sd/-

Principal (Chairman IQAC)