

**Sipna College of Engineering & Technology, Amravati**  
**Internal Quality Assurance Cell (IQAC)**

Dated 5<sup>th</sup> October 2019

**Minutes of the meeting dated 5<sup>th</sup> October 2019**

The following members were present:

1. Dr. R. M. Kadu, Secretary (Member, College Trust)
2. Dr S. M. Kherde, Principal (Chairman IQAC)
3. Dr. A. A. Gurjar (IQAC Coordinator)
4. Dr. V. K. Shandilya Head, Computer Sci. & Engg.
5. Dr. A. D. Gawande, Head, Electronics & Telecomm. Engg.
6. Dr. V. S. Gulhane, Head, Information Tech.
7. Prof. R. V. Rothkar, Head, Civil Engg.
8. Prof. S. S. Ingole, Head, Mechanical Engg.
9. Dr N.V. Shirbhate, Head, Science & Humanities.
10. Dr. M. D. Jadhao, Head, MBA
11. Dr. S. V. Rode, Dean – Development & Planning
12. Dr. G. P. Dhok, Dean – Academic Affairs
13. Dr. P. R. Malasne, Dean – Student Affairs
14. Prof. Y. S. Khandekar, Dean – Infrastructure & Utility
15. Prof. G. D. Govindwar I/C – Industry Institute Interaction and Corporate Relation
16. Dr. A. P. Thakare, Degree Programme Coordinator -BE
17. Dr. V.T. Gaikwad, Degree Programme Coordinator-ME
18. Dr. A.S. Joshi, Degree Programme Coordinator – Ph.D.
19. Prof. D.R. Chawada, Degree Program Coordinator -MBA
20. Dr. S.M. Deshpande, Librarian
21. Mr. S.B. Gupta, Registrar
22. Ms. Saloni N. Khandelwal, Student Representative
23. Mr. Priyesh Jaiswal, Alumni Representative

**Agenda:**

1. To confirm the minutes of the last meeting.
2. To discuss about the NBA Expert Committee visit conducted during 13<sup>th</sup> to 15<sup>th</sup> September 2019.
3. To discuss about the submission of AQAR to NAAC Bangalore for the Academic year 2018-19.

4. Review of Academic activities for Odd session of academic year 2019-20.
5. Review of the Placement activities conducted during Odd session of academic year 2019-20.
6. To discuss about R & D activities and status of Research Proposals.
7. To discuss about the status of Research Centre recognition Committee visit related to the proposal of PhD research lab in Mechanical Engineering & Mathematics and increase in intake of Computer, IT & Electronics Research Lab.
8. Review of department wise Seminars, Workshops and STTPs.
9. To discuss about submission of the application of NIRF.
10. To discuss about renewal of ISO 1401: 2015 Certification for Environmental management System.
11. To discuss about the student feedback.
12. To discuss about the schedule of Academic & Administrative Audit for Odd semester of academic session 2019-20.
13. Any other subject with permission of Chair.

**Following points were discussed:**

- i. The minutes of the last meeting were unanimously approved.
- ii. NBA Coordinator Dr. A. P. Thakare briefed about the visit of NBA Expert Committee conducted during 13<sup>th</sup> to 15<sup>th</sup> September 2019. He informed that the Committee appreciated the Academic process in the Institute, Infrastructure, lustrous green campus, Solar power generation unit etc. He further added that the results are expected in month of November 2019.
- iii. IQAC Coordinator informed about the successful online submission of AQAR to NAAC Bangalore on 1<sup>st</sup> October 2019.
- iv. The IQAC discussed about the conduction of Academic Activities for the Odd semester of Academic Year 2018-19.
- v. I/C of Industry Institute Interaction and Corporate Relation briefed about the companies visited for Placement.
- vi. Dean – Development & Planning informed that: 4 STTP, 2 RPs, 2 Moderob, 2 FDP, 1 Skill and Personality Development Centre proposals are in process of submission.
- vii. DPC PhD informed about the Research Centre recognition Committee visit scheduled on 17<sup>th</sup> October 2019 related to the new proposal of PhD research

lab in Mechanical Engineering & Mathematics and increase in intake of Computer, IT & Electronics Research Lab.

- viii. Dean – Student Affairs informed about the department wise student activities conducted till date.
- ix. The IQAC discussed about the submission of the application of NIRF. In view of this the responsibility has been given to Dean Academics Dr. G. P. Dhok.
- x. The IQAC discussed about the renewal of ISO 1401: 2015 Certification for Environmental management System.
- xi. The IQAC finalised the schedule of second student feedback 20<sup>th</sup> Nov 19 to 23<sup>rd</sup> Nov 19.
- xii. The IQAC finalised the schedule of Academic & Administrative Audit for Odd semester of academic session 2019-20 from 23<sup>rd</sup> December 2019 to 24<sup>th</sup> December 2019.
- xiii. With Permission of Chair, Chief Coordinator of Margdarshan Scheme for institute Dr Ajay A. Gurjar discussed about the presentation carried out at AICTE Office New Delhi on 18<sup>th</sup> July 2019 by Principal Dr. S. M. Kherde Sir which was related to proposals by institute under Margdarshan scheme for evaluation. In addition to this Principal Dr. S. M. Kherde Sir briefed about the status of application related to Central assistance under Section 12(B) of the UGC Act, 1956.

Sd/-

Principal (Chairman IQAC)